



2020 Grant Application

December 4, 2019: Grant theme announced on website, social, LIVEGIVE newsletter

December 12, 2019: Grant application opens online

Optional information sessions will be offered multiple times for interested grant applicants. They will cover the grant theme, the process and requirements for application, and the expectations of grantees. Attendance is highly recommended but not mandatory. For applicants that need to build a LIVEGIVEmidssouth.org profile, there will also be profile help sessions available. All info sessions will be held in the Community Room at the Community Foundation of Greater Memphis. Each session lasts approximately one hour.

GIVE 365 grant info sessions	Friday, December 13, 8:30-9:30 a.m.	LIVEGIVEmidssouth help sessions	Tuesday, December 17, 2:30-4:00 p.m.
	Thursday, January 9, 4:30-5:30 p.m.		Thursday, January 9, 5:30-7:00 p.m.
	Wednesday, January 15, 9:00-10:00 a.m.		Tuesday, January 14, 9:30-11:00 a.m.
	Tuesday, January 21, 2:30-3:30 p.m.		Tuesday, January 21, 3:30-5:00 p.m.

Register for sessions at give365memphis.org or livegivemidssouth.org.

Applicant Eligibility

- All funding proposals must follow the 2020 grant theme, **Stable, Safe & Thriving: programs that address housing security for Memphians**. Applicants are highly encouraged to attend an [information session](#) to learn more.
- Grants can only be made to 501(c)(3) organizations. Programs sponsored by fiscal agents* are welcome to apply, with a signed memorandum of understanding between the applicant and fiscal agent. Only one application per organization, including fiscal agents, may be submitted.
- All applicants or fiscal agents MUST have a **published, reviewed** LIVEGIVEmidssouth.org profile by the application deadline in order to meet the eligibility criteria.** See specific dates below regarding submitting a new profile or updating an existing one. Programs sponsored by a fiscal agent must be listed under Programs on the LIVEGIVE profile.
- Applicants are limited to organizations serving the greater Memphis area.

*Please contact Elizabeth Warren at ewarren@cfgm.org or (901)722-0022 before applying with a fiscal agent. The Community Foundation of Greater Memphis will not act as a fiscal agent.

**If you believe your organization or fiscal agent is exempt from the LIVEGIVEmidssouth.org profile requirement, please contact Aerial Ozuzu at aouzuzu@cfgm.org or (901) 722-0020.

Important Dates & Deadlines

- **December 12:** Application opens online via the [Grants portal](#). Click on the portal link to login or register as a Grant Administrator for your organization to begin the application process.
- **January 23:** Deadline for all applicants or fiscal agents to submit a [LIVEGIVEmidsouth.org](#) profile for review, including profile updates, in order to meet the eligibility criteria*. If your nonprofit has not yet developed a profile, please visit [LIVEGIVEmidsouth.org](#) to create an account and begin the process. For extra assistance, select the Profile Help Sessions tab on [this page](#) and register to attend a session. Email LIVEGIVEmidsouth Program Associate Aerial Ozuzu at aozuzu@cfgm.org or call her at (901) 722-0020 for further assistance.
- **February 5:** Deadline to submit a complete application with all attachments via the [Grants portal](#) by **4:00 p.m.** Applicants must have a published, reviewed [LIVEGIVEmidsouth.org](#) profile by this deadline. Late or incomplete applications will not be considered.
- **March 27:** All applicants will be notified via email by this date whether or not their proposal has been selected by GiVE 365 member review teams as a grant finalist. If selected, finalists are required to present at The Finals event.
- **April 20:** Finalists **must** have an organizational representative available to pitch their proposal in a quick, 3-minute oral presentation to the GiVE 365 membership at an evening event. The presentation can be done by a staff or board member, or even a beneficiary of the project, **but it is required.**
- **May (TBA):** GiVE 365 members will vote online after The Finals, and grant awards will be announced at the Community Foundation's Annual Meeting. (Grantee attendance is optional.)
- Grantees are required to complete two grant updates – an informal, mid-term update due on October 1 and a final report to be submitted no later than April 15. These will be shared with GiVE 365 members via our website, social media pages, and other points of contact. These and any other grant requirements are included in the grant contract.
- Grantees are also strongly encouraged to participate in GiVE 365 member events, such as providing a volunteer opportunity for a small group of members; presenting at a lunch and learn; or inviting members to events or for a site visit. Community Foundation staff will share more about opportunities to engage with the membership at a GiVE 365 Grantee Breakfast following the awards announcement.

If you have questions, please [email](mailto:ewarren@cfgm.org) Director of Grants & Initiatives Elizabeth Warren at ewarren@cfgm.org or call her at (901) 722-0022.