



2019 Grant Application

Wednesday, December 12: Grant theme announced on website

Monday, December 18: Grant application opens online

Optional information sessions will be offered multiple times for interested grant applicants. They will cover the grant theme, the process and requirements for application, and the expectations of grantees. Attendance is highly recommended but not mandatory. For applicants that need to build a WHEREtoGIVEmidsouth.org profile, there will also be sessions available on building a profile. All info sessions will be held in the Community Room at the Community Foundation of Greater Memphis. Each session lasts approximately one hour.

GiVE 365 grant info sessions	Wednesday, December 19, 4:30-5:30 p.m.	WHEREtoGIVEmidsouth help sessions	Tuesday, December 18, 5:00-7:00 p.m.
	Monday, January 7, 4:30-5:30 p.m.		Monday, January 7, 5:45-7:15 p.m.
	Tuesday, January 15, 8:30-9:30 a.m.		Thursday, January 10, 9:30-11:00 a.m.
	Wednesday, January 23, 4:30-5:30 p.m.		

Please register for sessions at give365memphis.org or wheretogivemidsouth.org.

Applicant Eligibility

- Grants can only be made to 501(c)(3) organizations, though a fiscal agent may be used with a signed memorandum of understanding between the applicant and agent.*
- All applicants or fiscal agents **MUST** have a **published** WHEREtoGIVEmidsouth.org profile by the application deadline in order to meet the eligibility criteria.** See specific dates below regarding submitting a new profile or updating an existing one.
- All applications must address the 2019 grant theme, *TO BE ANNOUNCED*. Applicants are highly encouraged to attend an [information session](#).

**Please contact Elizabeth Warren at ewarren@cfgm.org or (901) 722-0022 before applying with a fiscal agent. The Community Foundation of Greater Memphis will not act as a fiscal agent.*

***If you believe your organization or fiscal agent is exempt from the WHEREtoGIVEmidsouth.org profile requirement, please contact Olivia Wilmot at owilmot@cfgm.org or (901) 722-0028.*

Important Dates & Deadlines

- **December 18, 2018:** Application opens online via the [Grants portal](#). Click on the portal link to login or register as a Grant Administrator for your organization to begin the application process.
- **January 24, 2019:** Deadline for all applicants or fiscal agents to submit a [WHEREtoGIVEmidsouth.org](#) profile for review, including profile updates, in order to meet the eligibility criteria*. If your nonprofit has not yet developed a profile, please visit [WHEREtoGIVEmidsouth.org](#) to create an account and begin the process. For extra assistance, register to attend a [profile help session](#) or contact Olivia Wilmot at owilmot@cfgm.org or (901) 722-0028.
- **February 7, 2019:** Deadline to submit a complete application with all attachments via the [Grants portal](#) by 11:59 p.m. Applicants must have a published, reviewed [WHEREtoGIVEmidsouth.org](#) profile by this deadline. Late or incomplete applications will not be considered.
- **March 20, 2019:** All applicants will be notified via email as to whether or not their proposal has been selected by GiVE 365 member review teams as a grant finalist. If selected, finalists are required to present at The Finals event.
- **April 2019 (TBA):** Finalists **must** have an organizational representative available to pitch their proposal in a quick, 3-minute oral presentation to the GiVE 365 membership at an evening event. Venue and a specific date will be announced soon. The presentation can be done by a staff or board member, or even a beneficiary of the project, **but it is required**.
- **May 2019 (TBA):** GiVE 365 members will vote online, and grant awards will be announced at the Community Foundation's Annual Meeting. (Grantee attendance is optional.)
- Grantees are required to submit brief quarterly updates that will be shared with GiVE 365 members via our website, social media pages, and other points of contact.
- Grantees are also strongly encouraged to participate in GiVE 365 member events, such as providing a volunteer opportunity for a small group of members; presenting at a lunch and learn; or inviting members to events or for a site visit.

If you have questions, please check the [FAQs](#) on the GiVE 365 webpage. You may also [email](#) Director of Grants & Initiatives Elizabeth Warren at ewarren@cfgm.org or call her at (901) 722-0022.